



# GRANGE PARK PARISH COUNCIL

Community Centre, School Lane  
Grange Park, Northampton NN4 5FZ

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TO ALL MEMBERS OF GRANGE PARK PARISH COUNCIL  
NOTICE IS HEREBY GIVEN THAT THERE WILL BE A MEETING OF THE COUNCIL ON **THURSDAY 2<sup>nd</sup>**  
**FEBRUARY 2017** AT GRANGE PARK COMMUNITY CENTRE, GRANGE PARK COMMENCING at  
**7.30pm**

*Tracy Sampson*

Tracy Sampson, Parish Clerk  
30<sup>th</sup> January 2017

Members: Cllrs M Smith (Ch), J Davies (V/Ch), A Walker, M Aluko, N Stansfield, S Allen,  
K Clarke, D Harris, A Huddart, C Fry and A Millerchip.

## A G E N D A

Members of the Public and Press are welcome to attend this meeting.

### 17/18 PUBLIC QUESTIONS

*15 minutes are allowed for this agenda item and to allow equal opportunity to all attending we request that this is kept to 3 minutes each*

18.1 To receive and consider public questions and comment.

### 17/19 DISTRICT/COUNTY COUNCILLORS REPORT

19.1 To receive a report from our County Councillor M Clarke and to congratulate him on receiving the BEM (British Empire Medal) for political service

19.2 To receive a report from our District Councillors A Sadygov and A Grant

### 17/20 APOLOGIES FOR ABSENCE

20.1 To receive apologies for absence.

### 17/21 DECLARATION OF MEMBERS' INTERESTS

21.1 To receive members' declaration of interest on matters relating to the business of the meeting.

### 17/22 MINUTES OF THE COUNCIL MEETING OF 12<sup>th</sup> January 2017

22.1 To approve and adopt the Minutes of the Meeting of the Council held on the 12<sup>th</sup> January 2017.

22.2 To receive for information, matters arising from the minutes of the above meetings.

### 17/23 CHAIRMAN'S REPORT

23.1 To receive a report from the Chairman of the Council.

### 17/24 CLERK'S REPORT

24.1 To receive a report from the Clerk.

### 17/25 FINANCE (*Lead Councillor M Smith*)

25.1 To agree and approve the accounts (list to be circulated at the meeting)

25.2 To note that our external auditor will change in 2018 from BDO to PKF Littlejohn

25.3 For information, an internal audit is scheduled for 8<sup>th</sup> February 2017.

25.4 To view our asset register (copies will be emailed to Councillors prior to the meeting)

25.5 To receive & sign bank reconciliations and confirm bank balances at 31 December 2016.

25.6 To receive and consider the Council's Financial Regulations document (emailed to councillors prior to the meeting)

25.7 To receive and consider the Council's Financial Risk Assessment document (emailed to councillors prior to the meeting)

- 17/26 PLANNING, HIGHWAYS AND TRANSPORTATION – (Lead Councillor M Aluko)**
- 26.1 To consider and comment on any planning applications received or tabled at the meeting:
  - 26.2 To receive and note any approval/refusal planning decision notices.
  - 26.3 To discuss Vehicle Activated Sign and Community Speed Watch Programme
  - 26.4 To update the Council on the meeting attended at Wootton Parish Council to discuss the Draft Local Plan, information is available from the attached link  
<http://modgov.southnorthants.gov.uk/mgAi.aspx?ID=7323#mgDocuments>
  - 26.5 To consider the Community Governance Scheme and submit any comments  
(Documents have been sent to all Councillors prior to the meeting)
- 17/27 COMMUNITY CENTRE, FOXFIELDS, BOWLING GREEN & CAFÉ/BAR**
- 27.1 To update the Council on any issues affecting the café/bar  
(Lead Councillors Huddart/Clarke/Harris to give a verbal report).
  - 27.2 To update the Council on any issues with the Youth Club.  
(Lead Councillor M Smith to give a verbal report)
  - 27.3 To approve an additional quote for some acoustic boarding to be installed in the small hall
  - 27.4 To consider the fixing of the clock tower based at the Community Centre. Cllr Fry to give a verbal report at the meeting.
- 17/28 ADMINISTRATION & STAFFING (Lead Councillor J Davies)**
- 28.1 To receive a report on any staffing issues.
- 17/29 ENVIRONMENT (Inc. Allotment, Contract 5) (Lead Councillor N Stansfield)**
- 29.1 To update the Council on any issues in relation to Contract 5. (Log sheet will be tabled for consideration). List of outstanding issues update
  - 29.2 To update the Council on any issues with regards to the allotments entrance, construction savings and additional fencing costs.
  - 29.3 To review the report received from JLES regarding the schedule of works that need completing before legal transfer of land at Wootton Brook Country Park and Alamien Woods. (Report sent to all Councillors prior to the meeting)
  - 29.4 To inform the Council on the meeting scheduled to meet Johnny Wake to discuss the drainage issues at Foxfield's
  - 29.5 To discuss the local Scout Group doing regular litter picks around the Parish.
  - 29.6 To receive a verbal report from Cllr A Millerchip regarding environmental issues (written report will be emailed prior to the meeting for information)
- 17/30 COMMUNICATION (Website, Newsletter & Community Events, Youth)**
- 30.1 To update the Council on any issues in relation to the Newsletter/Website/Social Media.
  - 30.2 A meeting has been arranged with Wootton Parish Council to discuss the use of 2commune for Parish Council website. A proposal will be made at the meeting following the above. Cllr Aluko to give a verbal update.
- 17/31 CORRESPONDENCE**
- 31.1 To consider any items of late correspondence.
- 17/38 ADMINISTRATION & SERVICE REQUEST**
- 17/39 EXCLUSION OF PRESS AND PUBLIC**
- 39.1 In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded
- 17/40 DATE OF NEXT MEETING AND AGENDA ITEMS**
- 40.1 To confirm the date of the next meeting.