

Parish Clerk's Report

64.1 There is no report as all matters are covered on the agenda.

The Parish Clerk reiterated our Communication policy and advised Councillors to send all correspondence to the Clerk of the Council before circulating.

Finance

- 65.1 The Parish Council approved the accounts that had been circulated to all Councillors prior to the meeting (Hardcopies were available at the meeting).
- 65.2 The Parish Clerk informed the meeting that the 2nd Grange Park Brownie unit had not yet set up a bank account so their grant donation of £250 (approved at 2nd March Meeting) has not yet been transferred.
- 65.3 The Parish Council accepted and approved the renewal notice for both the insurances for the Parish Council and the Parish vehicle. These policies will be automatically renewed as we are in a three-year contract (From April 2017).

Planning, Highways and Transportation

66.1 The following application was received and tabled at the meeting:

S/2017/0647/FUL

Location: 11 Kings Close, Grange Park
 Proposal: Single storey side and rear extensions
 Case Officer: Andrew Mackriell
 Observations: No comment

S/2017/0553/FUL

Location: Grange Farm Service Station, London Road, Northampton NN4
 Proposal: Retention of an installed ATM pod
 Case Officer: Geraldine Hardcastle
 Observations: No comment

S/2017/0694/FUL

Location: 16 Quintonside, Grange Park
 Proposal: Part conversion of double detached garage to habitable space
 Case Officer: Tom Ansell
 Observations: No comment

S/2017/0658/ADV

Location: Building 150 Sandy Way, Grange Park
 Proposal: Advertisement consent for two signs.
 Case Officer: Becky Bonnet
 Observations: No comment

S/2017/0552/ADV

Location: Grange Farm Service Station, London Road, Northampton NN4
 Proposal: Advertisement consent for ATM Pod in grey finished steel
 Case Officer: Geraldine Hardcastle
 Observations: No comment

- 66.2 No planning approval or refusal decision notices were received.
- 66.3 It was agreed that Cllrs Millerchip/Huddart would attend a meeting at SNC for the Draft Local Plan on the 4th/5th April at the forum in Towcester. A report will be given at the next Parish Council meeting in May 2017.
Action: Cllrs Millerchip/Huddart
- 66.4 Cllr A Millerchip advised the Council that a mapping system for all the land ownership of Grange Park is being formulated. Once completed R&G have kindly offered for us to use their interactive system and plot the information on a layered map and then print.
Action: A Millerchip
- 66.5 The Parish Clerk tabled a photograph of some trees at the back of Rowan Close for consideration. It was agreed that Cllrs a Millerchip/A Huddart will undertake a site visit to Rowan Close to look at the management of the trees and report their findings back to the Council. **Action: Cllrs Millerchip/Huddart**

66.6 It was noted that an email has been received from Northampton County Council regarding the 20mph zones in Grange Park stating the following:

Grange Park, as far as the current developers 20 zone is concerned, has been before the Speed Limit Variation Board twice, and it has been agreed that we will make the 20-zone permanent. We need a local Traffic Regulation Order to confirm this, and this is currently going through the system. Please bear in mind that the Police do not enforce 20 Zones.

The Parish Council asked the Parish Clerk to seek clarification as to who needs to submit a Traffic Regulation Order and consultation process.
Action: Parish Clerk

17/67

Community Centre, Foxfield & Bowling Green

67.1 Cllr A Huddart gave on report on the following Café/Bar activities:

- A Financial Profit and Loss report was circulated with associated graphs prior to the meeting
- Café/Bar will be closed over the Easter Holidays.
- End of year finances will be brought to the May Meeting after they have been audited.

67.2 Cllr M Smith reported that the Youth Club attendance is still good and the sessions are running well. It was noted that a youth had to be sent home due to a breach in the Youth Club Contract which they all sign. The waiting list still 15-20 youths. A new Table Tennis table has been purchased and the old one fixed and broken football table taken to the tip. Finances have been approved and AGM to be scheduled in May 2017.

67.3 Due to the absence of Cllr Fry the issues regarding the quotes for the clock tower have been deferred until the next Parish Council meeting in May. The Parish Clerk was asked to put this item on the agenda.

Action: Parish Clerk

67.4 It was noted that the Chairman and the Parish Clerk attended a meeting with Grange Park Parish Rangers to discuss any issues in relation to the football pitches and facilities at Foxfield's. Grange Park Rangers seem happy with the current facilities but due to the pitch conditions they felt some more drainage would be nice but understood our financial constraints. It was agreed that we would ask R&G for some advice on cost and design etc.

Action: Parish Clerk

17/68

Administration & Staffing

68.1 It was noted that the Parish Clerk is currently reviewing tasks within the Parish Office before advertising a role for Parish Administrator.

17/69

Environment

69.1 A new spreadsheet with photographic evidence of all the Contract 5 outstanding issues were tabled for consideration. It was agreed to have a meeting with R&G to review.

17/70

Communication & Social Media

70.1 There are no issues on the newsletter or social media to report

70.2 Cllr Aluko informed the meeting that he had re-viewed the Terms and Conditions of the Contract with 2commune and no actions were raised. It was noted that funding has been requested from the New Homes Bonus Scheme and once received we will enter a contract and update our website accordingly.

Action: Cllr Aluko

17/71

Correspondence

71.1 All matters of correspondence have been dealt with within the meeting.

17/72

Administration & Service Request

72.1 No request received.

17/73

Date of the Next Meeting

73.1 It was noted that the next Parish Council Meeting will be held on Thursday 4th May 2017 **at 7.30pm** in the Small Hall at the Community Centre. AGM will commence at 7pm. There being no further business the Chairman closed the meeting at 8.55pm.

List of Actions

Minute Ref:	Action	By Whom
59.2	Funding available for Junction 15 roundabout	District Councillor A Grant
66.3	May agenda item: Update on the Draft Local Plan	Cllrs Millerchip/Huddart
66.4	Update on mapping system	Cllr Millerchip
66.5	May agenda item: Update on trees at Rowan Close	Cllr Millerchip/Huddart
66.6	Traffic Regulation Order for 20mph zones in the Parish	Parish Clerk
67.3	May agenda item – Update on Clock tower quotes	Cllr Fry
70.2	May agenda item – Update on funding for the new website	Cllr Aluko