

# GRANGE PARK PARISH COUNCIL

Community Centre, School Lane  
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938  
www.grangeparkpc.org

## MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 2<sup>nd</sup> MARCH 2017 AT THE COMMUNITY CENTRE, GRANGE PARK.

Present: Cllrs M Smith (Ch), J Davies (V.ch) M Aluko, A Huddart, K Clarke, D Harris, C Fry, A Millerchip, A Walker and S Allen

Attending: Mrs T Sampson (Parish Clerk),

### 17/41 Public Questions

None

### 17/42 County/District Councillors Report

42.1 It was noted that County Councillor Michael Clarke is currently out canvassing around Grange Park due to the forthcoming County Council elections which will be held on the 4<sup>th</sup> May 2017. The issues raised were drugs, litter, Amazon parked vehicles at the Co-op. It was agreed, to delegate Cllr A Millerchip to log of registration numbers and report them to the Operations Manager at Amazon. **Action: Cllr A Millerchip**

More details on County Council issues can be found when visiting the following website.

[https://www.google.co.uk/?gws\\_rd=ssl#q=northampton+county+council+&\\*](https://www.google.co.uk/?gws_rd=ssl#q=northampton+county+council+&*)

42.2 District Councillor A Grant sent a report /update on Superfast Broadband and this has been emailed to all Parish Councillors

### 17/43 Apologies for Absence

43.1 Due to work commitments the following apology was received and accepted: Parish Councillor N Stansfield.

### 17/44 Declaration of Members Interest

44.1 Cllrs M Smith and A Walker declared an interest in any matters relating to the Allotments at Lark Lane.

### 17/45 Minutes of the Council Meeting on the 2<sup>nd</sup> February 2017

45.1 The Parish Council agreed and approved the minutes of the Parish Council meeting dated 2<sup>nd</sup> February 2017 and the Chairman signed them as a true record.

45.2 No matters arising.

### 17/46 Chairman's Report

46.1 There is No report as all matters are covered on the agenda.

### 17/47 Parish Clerk's Report

47.1 It was noted that the Police Commissioner has invited all Parish Councillors to attend a meeting on the 7<sup>th</sup> March 2017. Cllr A Huddart agreed to go on behalf of Grange Park Parish Council. **Action: Cllr A Huddart**

47.2 It was noted that two Councillors and 2 members of staff attended a 'Flying Start Course' on Monday 27<sup>th</sup> February from 7-9pm at Foxfield's Boardroom.

**Finance**

- 48.1 The Parish Council approved the accounts that had been circulated to all Councillors prior to the meeting (Hardcopies were available at the meeting).
- 48.2 It was noted that an Internal Auditors report had been received and circulated to all Councillors. The only recommendation was to look at numbering of pages within the Minutes. This recommendation was noted.
- 48.3 An updated financial spreadsheet for the Café/Bar was circulated to all Councillors prior to the meeting.
- 48.4 The Council approved and agreed the changes to our Financial Regulations.
- 48.5 It was noted that a Grant application has been submitted to SNC for the New Homes Bonus for the following projects:
- Acoustic Boarding, Website, CCTV, Materials to upgrade the kitchen, Replacement of existing lighting to LED's, replace Fire Doors, Upgrading Washrooms at the Community Centre.
- 48.6 The Parish Council agreed and approved the Standing Orders and Financial Risk Assessments. Copies were sent to all Councillors prior to the meeting.
- 48.7 The Parish Council approved grant funding following an application received from the 2<sup>nd</sup> Grange Park Brownies unit. This unit has been open due to the success of our 1<sup>st</sup> Grange Park Brownies. The Parish Council agreed to donate £250 to the unit for some recreation facilities. This grant was approved under *Local Government (Miscellaneous Provisions) Act 1976, s.19*

**Planning, Highways and Transportation**

- 49.1 The following application was received and tabled at the meeting:
- S/2017/0386/PCC – **FOR INFORMATION ONLY**  
 Location: Wootton Landfill Site, London Road, Northampton  
 Proposal: Construction of short term operational reserve, including installation of electricity equipment, a gas kiosk, associated ground works, plus other ancillary works.
- 49.2 No planning approval or refusal decision notices were received.
- 49.3 It was agreed that we would defer the possibility of purchasing some mobile vehicle activated signs until the speed limit on Grange Park has been clarified by Northampton County Council. **Action: Parish Clerk**

**Community Centre, Foxfield & Bowling Green**

- 50.1 Cllr A Huddart gave on report on the following Café/Bar activities:
- A Financial Profit and Loss report was circulated with associated graphs.
  - Café/Bar will be closed over the Easter Holidays.
  - Sales continue to grow as the Café side of the business has become the lead area.
  - Food and Coffee are bringing in more customers on a regular basis.
  - Kitchen has now been refurbished.
- 50.2 The Chairman thanked Cllrs Huddart, Aluko and Millerchip for giving up their personal time over the February half term to refurbish the café/bar kitchen,
- 50.3 Cllr M Smith informed the meeting the about 70 youths had attended this week. It was also noted that with disappointment one youth has had to be banned following continuous bad language. Some new equipment has been purchased a table tennis table (which has been financed by Cllr M Clarke, Northampton County Council) and new microphones. Accounts have been reconciled and signed as a true record

**17/51 Administration & Staffing**

51.1 Due to its sensitive nature all staffing issues were discussed under 39.1 of these minutes.

**17/52 Environment**

52.1 A list of all works including outstanding actions were circulated to all Councillors prior to the meeting for information. The Council agreed to cut the hedges at Badger Lane. The Parish Clerk was asked to speak to Grange Park Rangers regarding future maintenance of the pitches.

52.2 It was noted that R&G are going to produce a schedule of works for the drainage issues at the top of Foxfield Country Park. Once this has been received it will be sent to the Wake Estate for information.

**Action: Parish Clerk**

52.3 It was noted that three quotes had been received for the allotments entrance at Lark Lane, Grange Park. The quotes were as follows S&D Paving £81,860.06, Phoenix Paving £75,163.21 and NC & JC Construction £106,661.59 plus VAT. After a brief discussion, the council agreed to speak to NCC about reducing the scheme and costings. A meeting has been scheduled for Friday 10<sup>th</sup> March 2017 with NCC. **Action: Parish Clerk**

52.4 Cllr A Millerchip formulated an environmental audit and circulated to all Councillors a copy prior to the meeting for information. The issues that have been raised have been sent to the appropriate recipient for action.

**17/53 Communication & Social Media**

53.1 There are no issues on the newsletter or social media to report

53.2 Cllr Aluko informed the meeting that he had viewed the Terms and Condition of the Contract with 2commune and no actions were raised. It was noted that funding has been requested from the New Homes Bonus Scheme and once received we will enter into a contract and update our website accordingly. **Action: Parish Clerk**

**17/54 Correspondence**

54.1 All matters of correspondence have been dealt with within the meeting.

**17/55 Administration & Service Request**

55.1 No request received.

**17/56 Exclusion of Press and Public**

56.1 This matter will be dealt with under Section 2 and attached to the master copy only.

**17/57 Date of the Next Meeting**

57.1 Due to the Easter Holidays to next Parish Council meeting will be held on Thursday 30<sup>th</sup> March 2017 **at 7.30pm** in the Small Hall at the Community Centre.

**Please Note:**

**Annual General Meeting (AGM) – Election of Chair/Vice Chairman – Thursday 4<sup>th</sup> May 2017**

**Annual Parish Meeting – Electors to attend - Thursday 1<sup>st</sup> June 2017**

There being no further business the Chairman closed the meeting at 8.45pm.

*List of Actions*

Minute Ref:	Action	By Whom
47.1	Police Commissioner Meeting	Cllr A Huddart
49.3	Police activated signs	Parish Clerk
52.2	Drainage issues at Foxfields	Parish Clerk
52.3	Allotments Entrance	Parish Clerk

