

**GRANGE PARK PARISH
COUNCIL**
Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

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MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 2nd NOVEMBER 2017 AT THE COMMUNITY CENTRE, GRANGE PARK.

Present: Cllrs M Smith (Ch), J Davies (Vch), A Millerchip, C Fry, A Walker, M Aluko, D Harris and P Sansom

Attending: Mrs T Sampson (Parish Clerk).

17/139 Public Questions

Residents from The Spinney, Grange Park joined the meeting to discuss the ownership of Public Amenity Land at the rear of their properties. After a short discussion it was agreed that the residents have a meeting with the land owners Bellway on Friday 3rd November 2017 to discuss the issues further. The residents also advised the Parish Council that they had received a letter from South Northants Council to agree a timescale to remove the unauthorised development and turn the land back to its amenity use or alternatively submit a planning application.

17/140 County/District Councillors Report

140.1 No report received. Cllr M Clarke sent his apologies for absence.

140.2 Cllr A Grant updated the Council on issues affecting South Northants Council. Details can be viewed on <http://www.southnorthants.gov.uk/>

Cllr A Sadygov sent the following report:

October month is by far more eventful for Northamptonshire County Council than any of the District Councils by far, as you could have picked up from the local news sources.

South Northamptonshire Council has raised and discussed a great number of interesting topics but not many of them are directly affecting Grange Park.

I am aware of the travellers which have stopped within our Ward and I would like to thank Parish Council Clerk for promptly notifying all about the issue and the development of it's solution.

1) I suppose one of the biggest things which are currently being discussed is a Second Consultation on Parish and Town Boundaries.

Grange Park Ward is, to my knowledge, not affected by it but you can read more about it and have a say and help make history by taking part in the next phase of the Community Governance Review (CGR), running from Monday, 30 October until Friday, 8 December. Following the results of an initial consultation held earlier this year, residents are being asked to influence the evolution of their communities by giving South Northamptonshire Council (SNC) their comments on the CGR.

Following a meeting of SNC's full Council on Wednesday, 18 October, members agreed to consult on the following recommendations:

- *boundary between Towcester and Paulerspury boundary between Brackley and Evenley*
- *creation of a Brackley North ward at town council level*
- *name of Greatworth Parish Council changing to Greatworth and Halse Parish Council*
- *number of parish councillors for King's Sutton Parish Council reducing from 15 to 11*

All parishes and towns in the district had been contacted in December 2016, with eight asking to be included in the review; Boddington, Brafield-on-the-Green, Brackley, Greatworth, Hackleton, Harpole, King's Sutton and Towcester.

The consultation will run from Monday 30 October until Friday, 8 December.

Another exciting things is that the Voter registration continues with doorstep campaign. A four week campaign will see electoral canvassers visit the homes of 10,160 non-responding properties, to help them confirm or update

their details on the electoral register. Canvassers will be knocking on doors between 9am and 8pm and will be identifiable by high visibility jackets and photographic identification containing the SNC logo. The campaign forms part of the national electoral registration canvass which requires all voters to provide up to date details for the electoral register on an annual basis.

2) *Also as you might be aware South Northamptonshire Council and the District itself is raising it's profile and our Economic Growth Team in Partnership with businesses and investors are working hard towards putting South Northamptonshire on a global stage. Commercial opportunities in the district featured on a global stage this week after South Northamptonshire Council (SNC) attended one of the UK's largest events for property professionals. International investors, developers, property companies, planners, architects, local authorities and landowners were brought together for MIPIM 2017 (Le marché international des professionnels de l'immobilier) at London's Olympia. In partnership with neighbouring authorities, SNC's Economic Growth Team promoted the district and its part in the Cambridge – Milton-Keynes – Oxford Growth Corridor.*

17/141 Apologies for Absence

141.1 Due to work/holiday commitments the following apologies were received and accepted:
Parish Councillors N Stansfield, S Allen, A Huddart and County Councillor A Sadygov.

17/142 Declaration of Members Interest

142.1 Cllrs M Smith and A Walker declared an interest in any matters relating to the Allotments at Lark Lane.

17/143 Minutes of the Council Meeting on the 7th September 2017

143.1 The Parish Council agreed and approved the minutes of the Parish Council meeting dated 7th September 2017 and the Chairman signed them as a true record.

It was noted that the October Meeting was deferred, and the next Parish Council meeting was scheduled for 2nd November 2017.

143.2 No matters arising.

17/144 Chairman's Report

144.1 The Chairman informed the meeting that a letter of resignation had been received from Cllr K Clarke. It was agreed to send a letter of thanking him for his time, effort and commitment over the last few years.

The Parish Clerk was asked to notify SNC of the vacancy.

Action: Parish Clerk

17/145 Parish Clerk's Report

145.1 The Parish Clerk informed the meeting of some diary dates for next year (2018):

- SUMMER FEST - Sunday 26th August 2018
- FIREWORK DISPLAY - Saturday 3rd November 2018

17/146 Finance

146.1 The Parish Council approved the accounts that had been circulated to all Councillors prior to the meeting (Hardcopies were available at the meeting).

146.2 The Councillors were asked to forward any budget proposals for 2018/19 to the Parish Clerk by the end of November.

Action: Parish Clerk

146.3 The Parish Clerk informed the meeting that we have been awarded a grant approved for the New Homes Bonus Scheme. (£17,500 which represents 71% of the total eligible project costs as outlined in our application). The award has been given for the following projects;

- Acoustic Boarding
- Air Conditioning

- Replacement of lights to LEDs
- Replace Fire Doors

146.4 The Parish Council agreed to match the money raised at the Summer fest for the Ash Dash. The total amount of £650.00 will be sent to Cynthia Spencer. **Action: Parish Clerk**

17/147

Planning, Highways and Transportation

147.1 The following application was received and tabled at the meeting:

S/2017/2384/FUL

Location: 15 Harefield, Grange Park
 Proposal: Proposed two storey extensions to front and side and single storey front extension
 Officer: Daniel Callis
 Observations: No comment

S/2017/2285/LDE

Location: 81 Woodlands, Grange Park
 Proposal: Certificate of Lawfulness for Existing Development comprising of two side extension and 2x front fences
 Case Officer: Tom Nightingale
 Observations: No comment

S/2017/2494/FUL

Location: 9 Rowan Close, Grange Park
 Proposal: 3 storey part single storey rear extensions with new dormer and raise roof height, front porch extension, part garage conversion and raise roof over to create habitable space.
 Officer: Geraldine Hardcastle
 Observations: No comment

S/2017/2404/FUL

Location: 42 Woodlands, Grange Park
 Proposal: Conversion of garage to habitable space
 Officer: Tom Ansell
 Observations: No comment

147.2 No planning approval or refusal decision notices were received.

17/148

Community Centre, Foxfield & Bowling Green

148.1 The Parish Clerk reported on the following issues:

- Macmillan Event held on 29th September – Café/Bar raised £77.56
- Christmas Fayre to be held on Sunday 3rd December. Cllr A Huddart has volunteered to be Father Christmas.
- An updated balance sheet for the café/bar will be circulated prior to the meeting.

148.2 Cllr M Smith informed the meeting that the Youth Group is still well attended with a current register of between 75/85 youths attending each session. Some new facilities have been purchased recently including indoor Hockey set and mini tennis training.

148.3 A request has been received by a regular hirer regarding a discounted rate for the use of the main hall. The Parish Council considered the request and agreed that the hirer is already receiving the discounted block booking rate and therefore no further discount will be granted. The Parish Clerk was asked to write a letter to the hirer.

Action: Parish Clerk

148.4 The Parish Council considered a request from Horton Cricket Club to agree to a commitment for them to use the cricket facilities at Foxfields for another 3 years. After a brief discussion it was agreed unanimously to approve the request. The Parish Clerk was asked to let Horton Cricket Club know the outcome.

Action: Parish Clerk

148.5 Some of the issues affecting the structural belt around Grange Park was discussed under item 17/139 of this meeting

17/149 Administration & Staffing

149.1 Due to the sensitive nature, all staffing issues will be discussed under item 17/153.

17/150 Environment

150.1 Due to technical difficulties with the software package a list of outstanding works for Contract 5 has not been received.

The following issues were discussed:

- The cost of £3500 for two planters has been agreed, subject to receiving information on location
- It was noted that a comparison quote is being obtained for the drainage at Bluebell Rise, A meeting has been scheduled with Tate Brothers. A quote will be discussed at the next meeting.
- Cllr C Fry informed the meeting that the fence at Richmond is planned to be completed by the end of the year.
- Concern was expressed about the height of the hedgerow at Badger Lane which has not been attended to this year. The Parish Clerk was asked to look into the matter. **Action: Parish Clerk**
- The Parish Clerk was asked to speak to R&G landscapes about some crossbars which need to be installed on the fence at Lark Lane
- Two environmental issues still outstanding for Whiting's are: Dead tree on Amazon Site and the fencing by the bus stop at Clipper (Zara)

150.2 The Parish Council considered the costs for some internal works and the replacement of the fence at the allotments. After looking at the budget and considering the costs, it was agreed that the Parish Council would be able to allocate £10,000 to complete the project as this sum is still within our original budget. The Parish Clerk was asked to liaise with Phoenix Surfacing to obtain a quote for both internal works and fencing.

Action: Parish Clerk

150.3 A meeting has taken place with Tate Brothers regarding the drainage at Foxfield's and we are waiting on a quote.

150.4 It was noted that an email has been received from Balfour Beatty informing the Council that Grange Park street lights will be changed to LED. This is being scheduled for 2018. The Parish Council asked the Parish Clerk if she could obtain information on how much it would cost to turn additional street lights on.

Action; Parish Clerk

150.5 It was agreed that the Parish Council should asked Bellway to include the slurring of the footpaths and then reissue the Phase 2 report for the Council to approve.

Action: Parish Clerk

150.6 The Parish Clerk was asked to speak to R&G and ask for a plan regarding the future maintenance of the trees within the structural belt.

Action: Parish Clerk

150.7 It was noted that R&G are still working on the mapping system for Grange Park. The Parish Clerk was asked to chase this outstanding issue.

Action: Parish Clerk

17/151 Communication & Social Media

151.1 No issues on Social Media to report

151.2 The Parish Clerk reported that everything had been booked for the firework display on Saturday 4th November:

- Skip arriving on Friday 3rd
- St Johns Ambulance booked
- All food and refreshments ordered and have been delivered.
- Fireworks booked and will be arriving on the 4th at midday
- Sweet stall arriving at midday
- Fun rides yet to confirm

It was noted that all members of the Council & staff will be arriving at 1pm to help set up for the event.

151.3 After a brief discussion the Parish Council agreed that the Parish Clerk should attend the 'Peer Challenge' event to be held at SNC on 15th November. The Parish Clerk has interface with the local council daily and is best positioned to identify the District Councils strengths, areas for improvement and to share any good practices. The Parish Clerk will report back at the next meeting scheduled in December. **Action: Parish Clerk**

151.4 Cllr P Sansom reported that he had considered a software package that was able to deal with an environment database. It was noted that at this stage he will try and use the software already installed on the office machines. Proposed software package is Microsoft Access **Action: Cllr P Sansom**

151.5 The Parish Council agreed to proceed with the purchase of the new 2commune website. This will be funded from the Parish Council budget. The Parish Clerk was asked to speak to 2 Commune and arrange implementation and training for the New Year.

Action: Parish Clerk

17/152 Correspondence

152.1 All matters of correspondence have been dealt with within the meeting.

17/153 Exclusion of the Press & Public

138.1 This matter will be dealt with under Section 2 and attached to the master copy only.

17/154 Date of the Next Meeting

154.1 It was noted that the next Parish Council Meeting will be held on Thursday 7th December 2017 **at 7.30pm** in the Small Hall at the Community Centre.

There being no further business the Chairman closed the meeting at 21.50pm.

List of Actions

Minute Ref:	Action	By Whom
144.1	Co-opted Vacancy – to inform SNC	Parish Clerk
146.2	Budget proposals	All Councillors / Parish Clerk
146.4	Cynthia Spencer Donation	Parish Clerk
148.3	Letter to Hirer – Ref: Discounted rate	Parish Clerk
148.4	Letter to Horton Cricket Club – Ref: Commitment to use facilities for the next 2 years	Parish Clerk
150.2	Obtain quote for internal works at the allotments	Parish Clerk
150.4	Cost of street lighting	Parish Clerk
150.5	To update phase 2 of the JLES report – Ref Footpaths	Parish Clerk
150.6	R&G cost for future tree management	Parish Clerk
150.7	Mapping System	Parish Clerk
151.3	Peer Challenge event	Parish Clerk
151.4	Environment database	Cllr P Sansom
151.5	To arrange the implementation/training for the new website	Parish Clerk
Section 2	Offer of Employment	Parish Clerk