

GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938
www.grangeparkpc.org

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 4th MAY 2017 AT THE COMMUNITY CENTRE, GRANGE PARK.

Present: Cllrs M Smith (Ch), J Davies (V. Ch), M Aluko, A Huddart, D Harris, C Fry, A Walker, N Stansfield, K Clarke and S Allen

Attending: Mrs T Sampson (Parish Clerk), District Councillors A Sadygov, A Grant

17/74 Public Questions

Residents attended the meeting from Wren Close, Grange Park regarding 'ball games' being played on the green open space opposite their homes causing damage to their property. This agenda item is discussed later under item 17/85.7

17/75 County/District Councillors Report

75.1 It was noted that County Councillor Michael Clarke and District Councillor a Sadygov are attending the Election sites today within the County. Results can be found from the following link

<http://elections-public.cmis.uk.com/election/Electiondetails/1/26>

More details on County Council issues can be found when visiting the following website.

https://www.google.co.uk/?gws_rd=ssl#q=northampton+county+council+&*

75.2 District Councillor A Grant reported on the following:

Residents across the district are being asked to give feedback on the services that South Northamptonshire Council (SNC) provides by completing the annual residents' satisfaction survey.

Launching on Monday, 8th May and running until Friday, 16th June, the survey will be available for completion over six weeks, with residents being encouraged to tell the council what they think of the services it provides, whether it offers value for money and the quality of its day-to-day operations.

More details on District Council issues can be found when visiting the following website:

<http://www.southnorthants.gov.uk/>

A brief discussion took place regarding South Northants Draft Local Plan. More information can be viewed at <http://modgov.southnorthants.gov.uk/mgAi.aspx?ID=6267>. This report is due to go out for Consultation in June for 10 weeks.

17/76 Apologies for Absence

76.1 Due to work/holiday commitments the following apologies were received and accepted:
Parish Councillors A Millerchip, District Councillor A Sadygov and County Councillor M Clarke.

17/77 Declaration of Members Interest

77.1 Cllrs M Smith, A Walker, N Stansfield declared an interest in any matters relating to the Allotments at Lark Lane. Cllr A Walker also declared an interest in any matters relating to Grange Park Scout Group.

17/78 Minutes of the Council Meeting on the 30th March 2017

78.1 The Parish Council agreed and approved the minutes of the Parish Council meeting dated 30th March 2017 and the Chairman signed them as a true record.

78.2 No matters arising.

17/79 Chairman's Report

79.1 There is no report as all matters are covered on the agenda.

17/80 Parish Clerk's Report

80.1 There is no report as all matters are covered on the agenda.

17/81 Finance

81.1 The Parish Council approved the accounts that had been circulated to all Councillors prior to the meeting (Hardcopies were available at the meeting).

81.2 It was noted that the Parish Council donated the following to the Cynthia Spencer Charity Event which was held at the Community Centre in aid of former Parish Councillor Stuart Ash:

- Rental of the main hall, small hall and café bar facilities
- Purchase and sale of hot dogs
- Disco equipment
- Our Chairman being DJ for the evening
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81.3 The Parish Council agreed and approved that our Agreement Terms and Conditions should be updated to include a penalty charge of £25.00 for any represented cheques to the bank. **Action: Parish Clerk**

17/82 Planning, Highways and Transportation

82.1 The following application was received and tabled at the meeting:

S/2017/0997/FUL

Location: 15 Squirrel Close, Grange Park

Proposal: Part garage conversion to create a small home office

Observations: No comment

Plans can be viewed: <http://snc.planning-register.co.uk/searchresults.aspx?pageprefix=plan>

82.2 No planning approval or refusal decision notices were received.

82.3 It was noted that Cllrs Millerchip, Huddart and Aluko attended a meeting arranged by SNC to discuss the Draft Local Plan on the 4/5th April. PowerPoint presentation slides were circulated to all Councillors prior to the meeting. A brief discussion took place under item 75.2 of these minutes.

82.4 Cllr N Stansfield informed the meeting about a site visit to Rowan Close regarding the management of the Structural Belt. It was agreed that we request R&G to do a survey of all the structure belt outlining landscaping issues that need addressing or if they meet our requirement of Dead, Dying or Dangerous. An annual inspection to be carried out was also agreed. **Action: Parish Clerk**

17/83 Community Centre, Foxfield & Bowling Green

83.1 Cllr Huddart informed the meeting that the accounts are currently with the Accountant for approval. A current profit and loss spreadsheet was circulated to all Council members for information.

Cllr Clarke suggested that we need some activities/events to pull in customers. He suggested that years ago on a Sunday lunch time, Publicans put out roast potatoes on the bar to encourage people to visit the venue. The Parish Council noted these comments.

83.2 The Parish Council agreed that all newly recruited café/bar staff will be paid to meet the government guidelines of the living wage (age related).

83.3 Cllr M Smith reported that the Youth Club is not open tonight due to the County Council Elections.

83.4 Cllr Fry suggested to Council that we remove the hands on the clock tower located at the Community Centre when we hire a cherry picker to do maintenance works in the main hall during the summer recess. **Action: Parish Clerk**

17/84

Administration & Staffing

- 84.1 Following the recent resignation of the Parish Administrator, a brief discussion took place about the major changes that have been made to the post by implementing new software upgrades on both sage accounts and payroll, this has made the post less time consuming as it has computer generated many tasks. It was therefore agreed that the Parish Council would not recruit a Parish Administrator at this stage
- 84.2 The Parish Council agreed to remain with the title of Parish Clerk until the post becomes vacant and new recruitment is needed.

17/85

Environment

- 85.1 A new version of the log of outstanding/action issues for all the landscape and ground maintenance works within the Parish was circulated to all Councillors prior to the meeting for information. The following issues were discussed:
- Benches/handrails at the oval – Contact the developer Barratt Homes for an update on the land transfer and remedial works that need to be implemented before this land transfer proceeds.
 - Annual inspection of the structural belt around the Parish
 - Land registry report to look at residents that have moved their boundary fence around the structural belt. R&G obtaining this information
 - To chase JLES regarding the outstanding works at Wootton Brook including the entrance gate and height barrier.
- 85.2 It was noted that a new revised cost of £51,507.06 plus VAT has been received for the access works to the allotments based on the revised drawing from JPP Consulting. After a brief discussion, it was agreed that we would await the cost for the internal works from Barrie before proceeding with the works.
- 85.3 It was noted that Bellway have a court hearing date of Friday 19th May to gain a licence for the travellers to vacate the land at Wootton Country Park. Once the travellers have left the site than Bellway have confirmed that they will be doing some remedial works e.g. putting up a gate and height barrier, mending a fence etc.
- 85.4 The Beaver/Scout Leaders thanked the Parish Council and staff for all their help with the litter picks around the Parish.
- 85.5 The Parish Clerk was asked to contact Barratt Homes regarding the maintenance required to fix the broken benches and hand rails.
Action: Parish Clerk
- 85.6 The Parish Clerk was asked to speak to the Planning Officer at Northampton Borough Council regarding the old Sewage Land possibly being used as a skate- ramp park.
- 85.7 Residents joined the meeting to discuss damage to their properties following the use of ‘ball games’ on the green opposite their homes. After a brief discussion, the Council agreed to purchase a ‘ No Ball Sign’ and erect it on the green and let our PCSO know of the issues.

17/86

Communication & Social Media

- 86.1 There are no issues on the Newsletter or Social Media to report
- 86.2 Cllr Aluko informed the meeting that the new website with 2commune will be delayed until grant funding has been received.

17/87

Correspondence

- 87.1 All matters of correspondence have been dealt with within the meeting.

17/88

Administration & Service Request

- 88.1 No request received.

17/89 89.1 This matter will be dealt with under Section 2 and attached to the master copy only.

17/90 **Date of the Next Meeting**

73.1 It was noted that the next Parish Council Meeting will be held on Thursday 8th June 2017 **at 7.30pm** in the Small Hall at the Community Centre. Annual Meeting of the Parish will be on Thursday 25th May at 7.00pm

There being no further business the Chairman closed the meeting at 9.35pm

List of Actions

Minute Ref:	Action	By Whom
81.3	Update Booking Terms and Conditions for Penalty of Represented cheques	Parish Clerk
82.4	Landscape Maintenance Programme (Annual Inspection)	R & G
83.4	Hire a some safety equipment to remove the hands from the Clock Tower	Caretaking Staff
85.5	Fix benches and hand rails at Barratt Site	Parish Clerk