

GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

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www.grangeparkpc.org

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 7th DECEMBER 2017 AT THE COMMUNITY CENTRE, GRANGE PARK.

Present: Cllrs M Smith (Ch), J Davies (Vch), A Millerchip, S Allen, A Huddart, A Walker, M Aluko, D Harris and P Sansom

Attending: Mrs T Sampson (Parish Clerk). Mrs L Swarbrick (Assistant Clerk)

17/155 Public Questions

Residents from The Spinney, Grange Park joined the meeting to discuss the ownership of Public Amenity Land at the rear of their properties. One of the residents showed Council members a copy of the land registry map from the 1998 S106 ownership suggesting that this was evidence that the land in question was sold from the developer to the resident as residential land. The Parish Council informed the resident that SNC had scheduled a meeting in the morning to discuss this issue and that the Parish Council would wait for formal clarification.

17/156 County/District Councillors Report

156.1 Cllr M Clarke reported on the following items:

- Review of Highways Spending - <http://www3.northamptonshire.gov.uk/news/council-news/Pages/cash-savings-from-reduction-in-transport-and-highways-service.aspx>
- Library Review Consultation - <http://www3.northamptonshire.gov.uk/news/council-news/Pages/cabinet-to-discuss-proposed-consultation-on-review-of-northamptonshire-libraries.aspx>
- Finance - <http://www3.northamptonshire.gov.uk/councilservices/council-and-democracy/budgets-and-spending/Pages/fairer-funding-for-northamptonshire.aspx>

156.2 Cllr A Grant updated the Council on issues affecting South Northants Council. Details can be viewed on <http://www.southnorthants.gov.uk/>

Cllr A Sadygov sent the following report:

November month has been extremely busy linked to the announcements on the budget made by the NCC and the internal re-structure at South Northamptonshire Council.

- *The number of my personal meetings linked to an attempt to Save the Library in Roade, to retain N*86 Bus and to follow up on the development of Rail Freight Proposals by Roxhill and Rail Central have exceeded 20 in just one month. I only hope that resolutions reached at some of the final meetings are going to be fruitful to the residents I represent and there is still a lot of work ahead.*
- *On the 22nd November 2017 the Scrutiny Committee has reviewed the Proposal on the Budget Consultation by Northamptonshire County Council and resolved that subject to the inclusion of examples of how the cuts could impact on South Northamptonshire Council, and more references to parish councils, the Chief Executive be requested to respond to the consultation.*
- *On the 30th November 2017 the Planning and Regeneration Strategy committee has heard the application for Rail Freight development by Roxhill and SNC has responded accordingly in the document published on the public domain. You can find the document here: "<http://modgov.southnorthants.gov.uk/ieListDocuments.aspx?Cid=138&Mid=2446>"*
- *At 18:30pm on Friday the 8th December 2017 in Towcester (location will be confirmed by e-mail to those who will register themselves a place on eventbrite) Andrea Leadsom MP is holding a public meeting on Brexit – everyone welcome to attend and requested to pre-register in advance on https://www.eventbrite.co.uk/e/brexit-qa-with-andrea-leadsom-mp-tickets-501399754?utm_campaign=new_attendee&utm_medium=email&utm_source=eb_email&utm_term=event_name*

- *Residents on The Spinney with their dispute on the purchased land has been kept in the loop with the development of their case. I have had the opportunity to discuss the matter with the Head of Planning at SNC as agreed and now will book in the meeting for Enforcement Team and the Residents to attend together to try and re-solve the matter on mutual grounds.*

South Northamptonshire Council has raised and discussed a great number of other interesting topics but not many of them are directly affecting Grange Park.

17/157 Apologies for Absence

- 157.1 Due to work commitments the following apologies were received and accepted: Parish Councillors N Stansfield and C Fry.

17/158 Declaration of Members Interest

- 158.1 Cllrs M Smith and A Walker declared an interest in any matters relating to the Allotments at Lark Lane.

17/159 Minutes of the Council Meeting on the 2nd November 2017

- 159.1 The Parish Council agreed and approved the minutes of the Parish Council meeting dated 2nd November 2017 and the Chairman signed them as a true record.
- 159.2 No matters arising.

17/160 Chairman's Report

- 160.1 There is no report as all matters are covered on the agenda.

17/161 Parish Clerk's Report

- 161.1 There is no report as all matters are covered on the agenda.
- 161.2 The Parish Council approved that they would have one student from Year 10 and Year 12 from Caroline Chisholm School Work experience during July 2018.

17/162 Finance

- 162.1 The Parish Council approved the accounts that had been circulated to all Councillors prior to the meeting (Hardcopies were available at the meeting).
- 162.2 The Parish Council approved the precept figure for 2018/19 of £ 151,839.63 this equates to an average band B property paying £91.96 per year. This proposal went to the vote 7 approved and 2 objected.
- 162.3 A statement of accounts for the Café/Bar from April until November 2017 was circulated to all Councillors for information. The Chairman thanked the Café/Bar Supervisor and team for all the work that has been put into making it a serviceable, successful and profitable project.
- 162.4 The budget figures for 2018/19 were circulated to all Councillors and approved.
- 162.5 The Parish Council delegated the Chairman/Vice Chair to sign the monthly Parish Council receipts and payments sheets as a true record from April to November 2017. **Action: Chairman/Vice Chairman**

17/163 Planning, Highways and Transportation

- 163.1 The following application was received and tabled at the meeting:

S/2017/2677/FUL

Location: 23 Quintonside, Grange Park
 Proposal: Wooden Lean-to/Gazebo to rear (retrospective)
 Case Officer: Tom Anstell
 Observations: No comments

163.2 No planning approval or refusal decision notices were received.

163.3 The Parish Council considered the expenditure and works involved in switching 27 street lights back on. A map showing the location of the street lights were tabled. It was agreed to delegate Cllrs Huddart to look into the exact cost of replacement lamps, converting to LED's, insurance and an experienced company that have the correct equipment to replace the lamps in future.
Action: Cllr Huddart

17/164

Community Centre, Foxfield & Bowling Green

164.1 Cllr A Huddart reported on the following:

- Christmas Fayre – Sunday 3rd December – It was noted that the event went well. Around £400 was made from the bar takings and the visit from Father Christmas
- Christmas Quiz – It was noted that due to lack of pre-tables that had been booked this event was cancelled. We will try and reschedule a quiz in the new year.
- An update was received on the small price increase on food sales in the Café/Bar which has been implemented as of the 1st December 2017.

164.2 Cllr M Smith reported that the Youth Club continues to be successful and well attended. It was noted that some recreational equipment has been purchased e.g. hockey set, soft basketballs and football hoops.

164.3 The Parish Council agreed to arrange a working group meeting to discuss the refurbishment of the main hall hatch and kitchen area. In principle a budget of £3000 has been allocated to this project but it was agreed before it proceeds that the Council want to see copies of the design. Cllr A Huddart was delegated to arrange the meeting.
Action: Cllr A Huddart

164.4 It was agreed that the Parish Clerk would liaise with the local resident regarding more information on the 'Bertie Bottle Recycling Bins'.
Action: Parish Clerk

164.5 The Parish Council accepted the donation offered from Grange Park Rangers for the hiring of the Pavilion and associated pitches.

164.6 The Parish Council approved the expenditure in relation to the external signs advertising the Café/Bar which will be located on the external walls of the Community Centre. It was agreed that the Council needs to obtain the relevant information regarding relevant planning permission and legislation. The Parish Clerk was asked to speak to the Planning Department at SNC.
Action: Parish Clerk

17/165

Administration & Staffing

165.1 No staffing issues to report.

165.2 It was noted that the Parish Office, Community Centre and Foxfield's Pavilion will be closed over Christmas and the New Year. Caretaking staff will be on call 24/7 if there are any major problems.

17/166

Environment

166.1 Cllr A Millerchip informed the meeting the Contract 5 report had 6 issues awaiting decisions.

- It was noted that Highways had approved the location of our Welcome Signs and were looking into appropriate funding
- Action needs to be taken on the benches at the Oval and it was agreed to make good 2 benches out of the 4 currently on site. Any surplus equipment can be kept in stock for future replacements

166.2 The Parish Council considered the quotes received from RED landscape and Phoenix regarding the outstanding internal works and fencing for the allotments site at Lark Lane. The Parish Council decided to allocate the contract for fencing to RED landscapes at a cost of £5750.00 and the internal works contract to Phoenix surfacing at a cost of £3960.00 plus VAT. The costs of these works will be taken from the original pot of money which had been set a -side for this project.

17/166 (Continued...)

- 166.3 After a long discussion the Council approved the finances in relation to the drainage at Foxfields.. The works were be funded by S106 monies. The Parish Council agreed to delegate Cllr Millerchip and Cllr Stansfield to discuss the issues with R&G landscapes. The following issues were clarified:
- Projects will be completed in January, weather and ground conditions permitting and will be completed in the following order: 1st Rear of Bluebell Rise, 2nd Corner of football pitch, 3rd Southern boundary.
 - The projects are designed to eliminate the accumulation of surface water. In each case if the measures fail to do this, then R&G commit to finding out why and resolving the issue.
 - In each case paths and grassland will be made good after the works are complete so that the area is not considered unsightly.
 - For the Bluebell Rise project, R&G identified the following design features which will ensure success: a 150mm solid drainage pipe will be used, there will be a new course for the pipe involving a continuous curve and no corners linking the Wake estate ditch with the existing manhole, there will be a continuous fall from ditch to manhole, there will be a new manhole where the pipe leaves the woodland and enters the park. , the new manhole will incorporate a sump for catching debris and will be the subject of a maintenance plan. It will be possible to rod out the pipes both upstream and downstream of the new manhole
 - For the football pitch drainage, the project involves a 60m extension of the primary drain at the top pitch to catch the water running off the bank. A 75mm porous land drain will be laid 600mm deep and covered with aggregate.
 - For the Southern boundary 291 m of 75mm porous pipe will be laid along the side of the pathway to intercept run off from the Wake estate. There will be a continuous fall from each end of the drain to the ditch in the centre which feeds the pond.
- 166.4 It was noted that the Parish Council had applied for a business e-services licence from HM Land registry.
- 166.5 It was noted that Bellway Homes will be upgrading the entrance to Wootton Country Park to avoid travellers gaining access in the future.
- 166.6 It was noted that a first draft of the new mapping system for Grange Park had been received from R&G. The Parish Council agreed to delegate the Parish Clerk and Cllr A Millerchip to look at the detail and make any changes required. **Action: Parish Clerk/Cllr A Millerchip**
- 166.7 A copy of Cllr A Millerchip's monthly Environmental Audit had been circulated to all Councillors prior to the meeting for information. All actions had been identified and have been actioned. **Action: Parish Clerk/Cllr A Millerchip**
- 166.8 Cllr A Millerchip updated the Council on the Environmental Working Group which was held on Monday 13th November. A report has been sent to all Councillors prior to the meeting of discussion points
- 166.9 The Parish Council approved the costs associated with the refurbishment of the playparks following recommendations received from the ROSPRA report. The Cost is £2041.75. The Parish Clerk was also asked to purchase some 'No Dog Signs 'for all playparks. **Action: Parish Clerk**
- 166.10 A quote has been received from M R Wright Property Services for the cost to replace the red class B engineering bricks to Class A Blue Engineering bricks on the two planters either side of the main entrance to the Community Centre. The cost of £600 was approved.

17/167 Communication & Social Media

- 167.1 The Parish Clerk was asked to contact the Editor of the Link Magazine and obtain information on costs for the Parish Council to include a report.
- 167.2 The Parish Clerk will organise training and implementation of the new 2 commune website in the New Year.
Action: Parish Clerk
- 167.3 It was noted that the Parish Clerk attended the ‘Peers Challenge Focus Group’ on behalf of Grange Park Parish Council. Copies of the minutes, notes and report had been circulated to all Council members for information.

17/168 Correspondence

- 168.1 All matters of correspondence have been dealt with within the meeting.

17/169 Date of the Next Meeting

- 169.1 It was noted that the next Parish Council Meeting will be held on Thursday 11th January 2018 **at 7.30pm** in the Small Hall at the Community Centre.

There being no further business the Chairman closed the meeting at 22.20pm and wished everyone a Happy Christmas and New Year.

List of Actions

| Minute Ref: | Action | By Whom |
|--------------------|---|------------------------|
| 162.5 | Sign Monthly Parish Councils Receipts & Payments sheets | Chairman/Vice-Chairman |
| 163.2 | Cost of street lights | Cllr A Huddart |
| 164.3 | To arrange Meeting Ref: Kitchen Refurbishment | Cllr A Huddart |
| 164.4 | Information on ‘Bertie Bottle Recycle Bins | Parish Clerk |
| 164.6 | Speak to SNC regarding the signs to be installed | Parish Clerk |
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