

GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 12th JANUARY 2017 AT THE COMMUNITY CENTRE, GRANGE PARK.

Present: Cllrs M Smith (Ch), J Davies (V.ch) M Aluko, A Huddart, N Stansfield, K Clarke, D Harris

Attending: Mrs T Sampson (Parish Clerk),

The Chairman opened the meeting by wishing everyone a Happy New Year.

17/01 Public Questions

None

17/02 County/District Councillors Report

02.1 County Cllr Clarke updated the Council on issues affecting Northampton County Council. All the details can be viewed on their website. <http://www.northamptonshire.gov.uk/en/Pages/HomePage.aspx> .

It was also noted that the County Council proposed budget for 2017/18 is likely to increase by 4.95%. Adult Social Care by 3% and other County services by 1.95%.

It was also noted that County Cllr Clarke had donated £500 to Grange Park Youth Club to purchase a new Pool table.

02.2 District Councillor A Grant introduced himself to the Parish Councillors and gave a summary on his personal/Councillor career. All details can be found on this website <http://modgov.southnorthants.gov.uk/mgUserInfo.aspx?UID=152>

It was noted that one of the projects that he is going to pursue would be the roundabouts on the M1 junction 15 and try to get them cleared of debris and do some remedial planting works.

Cllr A Sadygov updated the Council on issues affecting South Northants Council and circulated the following written report:

Happy New Year to you all! I hope this year will be prosperous, successful and dynamic for all of us in whatever we will plan to do and complete.

- Fees & Charges 2017-18

There was a review carried out of Fees and Charges in various sections of the Council Operations. Following the discussion about current rates the decision was taken to keep them as they are in areas like Environmental Protection, Licensing, Welfare, Refuse and Recycling and various admin fees.

- Discretionary Rate Relief 2017-18

Rate Relief policy was up for re-consideration for 2017-18 and no amendments were proposed so far however there were some valid points raised during the meeting about Rate Relief to Charities and with further investigation required it was passed over to the relevant officer.

- Council Tax Reduction (CTR) 2017-18 (re-view)

The Government has stated that the funding levels for Council Tax Reduction will remain the same in 2017-18. The council has been recommended to agree no change and the CTR on Scheme Regulations for Pensioners be amended in line with uprating in line with Housing Benefit as announced in the budget and confirmed by Department for Work and Pensions. This means that the level of support received by those currently on CTRS will not change unless they have a change in their circumstances.

Council Tax Reduction Scheme for the year 1 April 2017 to 31 March 2018 was approved and will be implemented with effect from 1 April 2017.

- Community Governance Review

CGR is a review of the whole or part of the Council area to consider one or more of the following:

- Creating, merging, altering or abolishing parishes,*
- Name of parishes and style of new parishes*
- Electoral arrangements for parishes, such as the ordinary year of elections, council size, number of councillors to be elected to the council and parish warding*
- Groups parishes under a common parish council or de-grouping parishes.*

The Review will consider:

- Impact of existing community governance arrangements on community cohesion*
- The size, population and boundaries of any local community or proposed parish or town Council*

Full Consultation document will be produced and emailed to the parishes concerned. The 2007 Act requires that a principal council must complete a CRG within 12 months of the date of publication of terms of reference. Please see the proposed timetable below:

21 December 2016: *Consideration of Terms of Reference by full Council*

20 January 2017: *Deadline for submission of issues to be looked at (from parishes and district councillors)*

23 January 2017: *Final Terms of Reference Published*

Between 30 January & 10 February 2017 (exact date to be determined): *Meeting with working group to discuss requests received, prepare for consultation*

27 February to 21 April 2017(8 weeks): *Consultation period with residents of all affected areas*

Between 15 May & 26 May 2017 (exact date to be determined): *Meeting with working group to discuss consultation responses received, recommendations formulated*

19 July 2017: *Report to Council with recommendations*

24 July to 15 September 2017: *Consultation on recommendations*

Between 25 September & 13 October 2017 (exact date to be determined): *Meeting with working group to discuss consultation responses received, recommendations finalised w/c*

30 October 2017: *Final Recommendations published; Community Governance Review order drafted*

20 December 20 17: *Final report to Council, finalise CGR order*

17/03 Apologies for Absence

- 03.1 Due to work commitments the following apologies were received and accepted: Parish Councillors A Walker, A Millerchip, C Fry and S Allen.

17/04 Declaration of Members Interest

- 04.1 Cllrs M Smith and N Stansfield declared an interest in any matters relating to the Allotments at Lark Lane.

17/05 Minutes of the Council Meeting on the 1st December 2016

- 05.1 The Parish Council agreed and approved the minutes of the Parish Council meeting dated 1st December 2016 and the Chairman signed them as a true record.
- 05.2 No matter arising.

17/06 Chairman's Report

- 06.1 No report as all matters are covered on the agenda.

17/07 Parish Clerk's Report

- 07.1 No report as all matters are covered on the agenda.
- 07.2 It was noted that a 'Flying Start Course' has been booked for Monday 27th February from 7-9pm at Foxfield's Boardroom.
- 07.3 The Parish Clerk sought approval from the Council to pursue a backup system for the EPOS System (Café/Bar till) The estimated cost in the region of £250. The Parish Council approved the cost as it is too much of a risk if the system fails.

- 07.4 The Elders and Churchwardens of Grange Park Church would like to invite a guest to the Licensing Service of our new Minister Rev Paul Carey-Slater at 3:00pm on Sunday 29th January 2017. It was noted that Cllr A Huddart will attend on behalf of Grange Park Parish Council. **Action: A Huddart**

17/08 Finance

- 08.1 The Parish Council approved the accounts that had been circulated to all Councillors prior to the meeting (Hardcopies were available at the meeting).
- 08.2 The Council approved the budget for 2017/18 and a copy of the budget was circulated to all Councillors.
- 08.3 An up to date spreadsheet showing café/bar accounts were circulated to all Councillors prior the meeting.
- 08.4 The Parish Council approved the precept figure of £144,300.00 for 2017/18 so an average Band D Property will be £88.03. The Parish Clerk was asked to send the relevant paperwork and precept request to SNC for approval.

17/09 Planning, Highways and Transportation

- 09.1 S/2016/3187/FUL
Location: 33 School Lane, Grange Park
Proposal: Two Storey rear extension
Observations: No comment
- 09.2 No planning approval or refusal decision notices were received.
- 09.3 It was noted that Balfour Beatty design team are looking at converting 50-watt SON lamp to 13 W led units. The lanterns will remain in place. This is scheduled to happen sometime this year.
- 09.4 The Parish Council viewed the consultation document and discussed the proposal to put double yellow lines on the slip road to the A45. The Parish Council had no comments although expressed concern about the enforcement issues. The Parish Clerk was asked to submit the comments back to Northampton County Council.

17/10 Community Centre, Foxfield & Bowling Green

- 10.1 Cllr Clarke asked the Councillors if they could spend 5 minutes within the meeting to do a 'thought shower' session and suggest future events (up until the end of the financial year) which can be accommodated using the café/bar facilities. The following suggestions were made: Curry Night, Karaoke, Wine & Cheese, Sausage & Ale, Fish & Chips, Quiz.

The following update was also given:

- Financial Update.
- Children's Lunch/ Party Boxes at a selling cost of £3.95
- Community Charity Event is being organised for 29th April in Memory of Stuart Ash
- The Parish Council also approved a Special Offer deal for any events booked before 31st March 2017. 50% discount off the hire of the halls if hired with the café/bar. Posters will be circulated and put on our social media sites.

The Parish Clerk was asked to speak to Steve Curtress to see if he wanted to pursue his suggestions of an Easter Treasure Hunt. **Action: Parish Clerk**

- 10.2 Cllr M Smith reported that 80/90 kids are in attendance for tonight's Youth Club, it's the first session following the Christmas break. As reported under section 171.1 of these minutes County Councillor Clarke has kindly donated £500 to the Youth Club for a new pool table. Accounts have been monitored and agreed as a true record by the Leader of the Youth Club.
- 10.3 The Parish Council have sought a quote for some sound control acoustic boarding for the small hall from a company in Melton Mowbray. The sample has arrived but the Council felt that it needs to have a fabric covering making it more resilient to dust and dirt. The Parish Clerk was asked to speak to the Company regarding alternative materials and an updated quote. **Action: Parish Clerk**
- 10.4 The Parish Clerk reported that they are trying to obtain a quote from a Good-Directions who specialise in clock towers. This will be put on the agenda for the February meeting. **Action: Parish Clerk**

17/11 Administration & Staffing

11.1 Due to its sensitive nature all staffing issues were discussed under 185.1 of these minutes

17/12 Environment

12.1 A list of all works including outstanding actions were circulated to all Councillors prior to the meeting for information. The Parish Council considered a quote from R&G landscape to deal with some of the Dead, Dying and Dangerous trees in Spinney Wood that have been marked. The Council agreed to a week's work and then to monitor. These works will commence in January/February.

It was also agreed to pay 50% of the invoice for the remedial works at the footpaths at Foxfields. The final invoice will be paid on completion. **Action: Parish Clerk**

12.2 The Parish Council are still awaiting the final price for the amended version of the Allotments vehicular entrance. The Parish Clerk was asked to liaise with Northampton County Council. **Action: Parish Clerk**

12.3 It was noted that a meeting has been scheduled for 17th January at 10.00am to walk around with JLES to identify any trees that need attention with Alamien Woods before legal transfer.

17/13 Communication & Social Media

13.1 No issues on the newsletter or facebook to report

13.2 It was noted that a meeting will be arranged to visit Wootton Parish Council to view their new website which has been done by 2commune. It was agreed that the Parish Clerk/Parish Admin Assistant and Councillor M Aluko will join the meeting.

17/14 Correspondence

14.1 All matters of correspondence have been dealt with within the meeting.

17/15 Administration & Service Request

15.1 No request received.

17/16 Exclusion of Press and Public

16.1 This matter will be dealt with under Section 2 and attached to the master copy only.

17/17 Date of the Next Meeting

17.1 The next Parish Council meeting will be held on the **2nd February 2017 at 7.30pm** in the Small Hall at the Community Centre.

There being no further business the Chairman closed the meeting at 10.25pm.

List of Actions

Minute Ref:	Action	By Whom
07.4	Grange Park Church – Licensing Service	Cllr A Huddart
10.1	Contact Steve Curtress ref: Treasure Hunt	Parish Clerk
10.3	Acoustic boarding quote for small hall	Parish Clerk
10.4	Quote for the Clock tower	Parish Clerk
12.1	50% payment for the footpath works at Foxfield's	Parish Clerk
12.2	Allotment vehicular access	Parish Clerk